



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ**  
**RAJENDRANAGAR : HYDERABAD -500 030**

**Advt.No.12/2024**

**File no.** Recruitment\_of\_YoungProfessionals  
(LibraryScience)\_CDC\_Library  
**Comp no. 16516**

NIRDPR is a premier Institute providing training, research and consultancy activities in the field of rural development. The Institute is looking forward to engage the services of **Young Professional (Library Science)** for its Library on contract basis:

Educational qualifications, experience and remuneration are indicated in the table below:

**Young Professional (Library Science):**

1.	Designation	Young Professional (Library Science)
2.	Mode of Recruitment	On Contract Basis
3.	No. of Positions	Two
4.	Duration	One year (may be extended based on requirement & performance of the candidate)
5.	Essential Qualification	A degree in Arts/Science/Commerce and a Master's Degree in Library and Information Science from any recognized university, with a minimum of one year of experience in a well-established library (Academic Libraries / Central Govt or National Importance Institutions / PSU / Autonomous Institutions)
6.	Desirable Qualification	<ul style="list-style-type: none"><li>• Proficient understanding of Dewey Decimal Classification.</li><li>• Familiarity with cataloguing standards such as AACR2 and RDA.</li><li>• Knowledge of MARC21 standards for bibliographic records.</li><li>• Hands-on experience with library software, including all modules of KOHA.</li><li>• Competence in managing digital repositories using DSpace.</li><li>• Proficiency in library circulation systems.</li><li>• Familiarity with off-campus access tools for remote library services.</li><li>• Experience in managing library e-books, e-journals, and e-databases effectively.</li></ul>
7.	Age Limit	40 years
8.	Remuneration	Rs.35,000/- per month (Consolidated)

**General Conditions:**

- i. This assignment is purely on contract basis and does not envisage any kind of regular appointment in NIRDPR in future.
- ii. The Institute may hold the right to cancel the recruitment process due to lack of eligible applicants/administrative reasons.
- iii. The candidate should produce the experience certificate in proper format during verification. It must have details of the employer, duration of employment (including date of joining & relieving, and breaks if any), the position/s held, nature of appointment (regular/contractual/part-time/internship), name, designation and seal of issuing authority, and any other relevant information. No other documents, such as Offer letters, pay slips, contract extension letters, etc., will be treated as experience letter.
- iv. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualification laid down in the advertisement. Experience in the relevant field, i.e. Dewey Decimal Classification, Cataloguing using AACR2 and RDA standards, and MARC21 standards, and Library Management software (KOHA) will only be considered. The Institute has a right to shortlist the candidates as may be necessary
- v. Age, experience and qualification will be reckoned as on the date of this notification.
- vi. Canvassing in any form will be treated as disqualification.
- vii. No correspondence or telephonic enquiry will be entertained as regards shortlisting, calling for interview, selection or engagement.
- viii. The Institute reserves the right to relax any of the requirements i.e. age, experience etc. in exceptional cases.
- ix. The candidates are supposed to bring their pass port size photo along with a copy of their resume, one copy of educational and experience certificates for submission.
- x. The candidates are also requested to bring their original educational and experience certificates for verification at the time of interview.
- xi. The Walk-in Interview will be held on 19.07.2024 and the candidates are supposed to report by 10:00 am at Vikas Auditorium, NIRDPR, Rajendranagar, Hyderabad. Certificate verification will be completed by 11.30 am. Written test/ Interview shall be conducted on the same day.

Sd/-  
Assistant Director  
Administration (Section –I)