भाकृअनुप - राष्ट्रीय कृषि अनुसंधान प्रबंध अकादमी
राजेन्द्रनगर , हैदराबाद-500030 , तेलंगाण , भारत

ICAR-National Academy of Agricultural Research Management
(ISO 9001:2008 Certified)
Rajendranagar, Hyderabad-500030, Telangana, India
https://naarm.org.in
Phone No. 040-24581390 Fax No. 24015912

नार्म
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F.No.2-523/2016/A.I./Vol.IX   28.03.2022

WALK-IN-INTERVIEW

Candidates fulfilling the following eligibility criteria are invited to attend **Walk-in-interview** for engagement / hiring of **Young Professional-II (Twelve positions)** on contract/short term basis (purely temporary) to work under various Divisions / Projects / Sections **at ICAR-NAARM, Rajendranagar, Hyderabad-500 030, Telangana**. The eligibility criteria and other terms and conditions for the position are as under:

Sl. No.	Name of the Section / Project	Name of the position	No. of positions	Interview date & time to be held on	Essential Qualifications	Job requirements
1.	**XSM Division**	Young Professional-II	01	18.04.2022 9.00 A.M.	Post Graduate in Agricultural Sciences	Specialization in Agricultural Extension, Drafting and documentation skills, proficiency in Telugu language and willingness to work with farmers in villages
2.	**SC Sub Plan (SCSP) Scheme/Project**	Young Professional-II	01	18.04.2022 9.00 A.M.	Post Graduate in Agriculture Sciences	
3.	Diploma in Technology Management **(DTMA)**	Young Professional-II	01	18.04.2022 9.00 A.M.	Post Graduate in Agriculture Sciences	Assisting or handling a distance education program. Knowledge of MS Office, Virtual meeting platforms and skills of correspondence.
4.	**Audit & Accounts Section**	Young Professional-II	01	20.04.2022 9.00 A.M.	B.Com / BBA / BBS (with minimum 60% marks) from a recognized University / College and CA (Inter) /ICWA (Inter)/CS (Inter) (with minimum one year of experience in relevant field) Or B.Com / BBA/BBS (With minimum 60% marks) from recognized University / College and MBA (Finance) or equivalent (with minimum 60% marks) from a recognized Institute (with minimum one year experience in relevant field)	Assisting Audit and Accounts staff in works related to processing of payment in FMS&MIS/ PFMS, writing of Cash Books and preparation of Bank Reconciliation statements of all accounts, GST, TDS on GST related works and other day to day activities of the section.

Sl. No.	Name of the Section / Project	Name of the position	No. of positions	Interview date & time to be held on	Essential Qualifications	Job requirements
5.	**MOOC related Activities**	Young Professional-II	01	22.04.2022 9.00 A.M.	Graduate with at least 60% marks in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating Systems / Software Engineering / Computer Graphics with one-year experience in relevant field. Or Masters in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating System / Software Engineering / Computer Graphics	e-Learning management through MOOC, Digital course development, Digital content production, editing, hosting and management
6.	**ESM Division**	Young Professional-II	01	22.04.2022 9.00 A.M.	Graduate with at least 60% marks in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating Systems / Software Engineering / Computer Graphics with one-year experience in relevant field. Or Masters in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating System / Software Engineering / Computer Graphics	The work involves digital content editing, assisting in TELAgE Lab use and MOOCs, Online/ offline training programme management, Report preparation and Documentation, e-Office file maintenance and Divisional general correspondence and work
7.	**GIS Activities**	Young Professional-II	01	22.04.2022 9.00 A.M.	Graduate with at least 60% marks in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating Systems / Software Engineering / Computer Graphics with one-year experience in relevant field. Or Masters in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating System / Software Engineering / Computer Graphics	To work in Geo Graphical Information system and Remote Sensing Analysis

Sl. No.	Name of the Section / Project	Name of the position	No. of positions	Interview date & time to be held on	Essential Qualifications	Job requirements
8.	**Project on "Ag-Academy** : A Framework of scaling up-e-learning in agriculture"	Young Professional-II	01	22.04.2022 9.00 A.M.	Graduate with at least 60% marks in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating Systems / Software Engineering / Computer Graphics with one-year experience in relevant field. Or Masters in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating System / Software Engineering / Computer Graphics	Develop Python based applications using AI/ML & DL Technologies, e-learning management etc.
9.	**Training Unit**	Young Professional-II	01	22.04.2022 9.00 A.M.	Graduate with at least 60% marks in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating Systems / Software Engineering / Computer Graphics with one-year experience in relevant field. Or Masters in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating System / Software Engineering / Computer Graphics	Maintaining Data Base of all training programmes , maintaining the participants Data Base, Regular updating of Academy programmes in NAARM Website in TMIS etc.
10.	**MIS-FMS**	Young Professional-II	01	22.04.2022 9.00 A.M.	Graduate with at least 60% marks in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating Systems / Software Engineering / Computer Graphics with one-year experience in relevant field. Or Masters in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating System / Software Engineering / Computer Graphics	a) Assisting the Institute MIS-FMS Nodal Officer in assigning the role of Institute employees in the system as and when existing/ new responsibility changes assigned. b) Providing User ID and Password to employees and managing the same and coordinating with ERP help desk c) Assisting Office staff in doing transaction in the system for bills processing d) Assisting in projects creation and project budget entry.

Sl. No.	Name of the Section / Project	Name of the position	No. of positions	Interview date & time to be held on	Essential Qualifications	Job requirements
11.	**Establishment-IV**	Young Professional-II	01	22.04.2022 9.00 A.M.	Graduate with at least 60% marks in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating Systems / Software Engineering / Computer Graphics with one-year experience in relevant field. Or Masters in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating System / Software Engineering / Computer Graphics	Processing pension cases for the retiring employees, assisting in conducting Training Prgrammes and FOCARS, Dairy and Despatch Work, e-Office file maintenance and other day to day activities of the section.
12.	**Cash & Bills Section**	Young Professional-II	01	22.04.2022 9.00 A.M.	Graduate with at least 60% marks in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating Systems / Software Engineering / Computer Graphics with one-year experience in relevant field. Or Masters in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating System / Software Engineering / Computer Graphics	TDS related works, coordinating filing of quarterly return of income tax, bills preparation in FMS/MIS/ PFMS, preparing of TA Bills and other day to day activities of the section.

Terms & Conditions:

For Young Professional-II (S.No.01, 03, 04, 05, 06, 07, 09, 10, 11 & 12)

Name of the Position	**Young Professional – II**
Emoluments	**Rs. 35,000/- (Fixed) per month**
Duration	Young Professional-II will be engaged initially for 01 year and extendable for further one more year based on performance to be assessed by the Unit In-Charge and continuation of the schemes.
Age Limit	The minimum age under Young Professional category will be **21 years and maximum 45 years** as on date of walk-in-Interview with relaxation as per rules.
Mode of Engagement	Purely on Contract (Temporary) basis

For Young Professional-II (S.No.02 & 08)

Name of the Position	**Young Professional – II**
Emoluments	**Rs. 35,000/- (Fixed) per month**
Duration	For a **period of 12 months (one year) or till termination of the Project**
Age Limit	The minimum age under Young Professional category will be **21 years and maximum 45 years** as on date of walk-in-Interview with relaxation as per rules.
Mode of Engagement	Purely on Contract (Temporary) basis

1. All eligible candidates are advised to be **present at least one hour before scheduled time on the date of Interview for completing the certificates verification formality. <u>No entry / registration will be entertained after 10.00 A.M</u>**.
2. The positions are purely temporary and will be filled on contractual basis till the termination of the scheme or as per the need, whichever is earlier. Duration of engagement can be curtailed/extended as per need and subject to performance of the candidate.
3. **Candidates having more than one eligible qualifications shall have to choose only for one position.**
4. **Already employed candidate should provide NOC from their present employer, failing which, they will not be allowed to attend Walk-in-interview**.
5. The candidate should **bring hard copy of duly filled in application form, a latest passport-size Photograph** and **Original documents along with experience certificate(s) if any, at the time of interview.**
6. Non-production of any of original certificates for verification at the time of Interview is liable to rejection of candidature. Any candidate who has deposited original certificates with the College / University / Employer should produce Custodian Certificate.
7. The appointment of selected candidate will be subject to the condition that he/she is declared medically fit for service by the prescribed Medical Authority.
8. No **TA/DA** will be paid to the candidates for attending the interview.
9. **If the turnover for walk-in-interview is more, the Academy may consider to extend the date of interview for the next day and also to have a written screening test.**
10. **Candidates are required to make the food arrangements on their own.**
11. The Candidates must follow the **COVID-19 guidelines** prescribed / issued by MHA / MH&FW, Govt.of India and local authorities at the time of walk-in-interview :
    (i) **Wearing of mask**
    (ii) **Physical distancing**
    (iii) **Use of sanitizer and frequent hand washing with soap and water**
12. Director, ICAR-NAARM reserves the right to increase / decrease the number of vacancies as per requirement.
13. The decision of the Director, ICAR-NAARM / Principal Investigator of the project will be final and binding in all aspects.

Other Terms & Conditions:

a) The engagement will not constitute a regular job or appointment of any nature in the ICAR-NAARM.
b) Concealing of facts and canvassing in any form shall lead to disqualification or termination of candidature.
c) Candidate should be willing to complete the allotted work in time. Work may be allotted based on the requirement of the Unit.
d) The working hours will be same as regular employees of ICAR. No extra benefits will be allowed for working beyond office hours.
e) The Young Professional shall have to comply with the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013.

<table>
<tr><td colspan="2">ICAR-National Academy of Agricultural Research Management
Rajendranagar, Hyderabad – 500 030
(Notification / Advertisement No.2-523/2016/A.I./Vol.IX, dated 28.03.2022)</td><td rowspan="3">Latest Passport size photograph</td></tr>
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ICAR-National Academy of Agricultural Research Management Rajendranagar, Hyderabad – 500 030 **(Notification / Advertisement No.2-523/2016/A.I./Vol.IX, dated 28.03.2022)**	**Latest Passport size photograph**
Application for the post of : _____ **(S.No.)** _____ **(Candidates having more than one eligible qualifications shall have to choose only for one position)** **Date of Walk-in-Interview :** _____	

1.	Full Name in Block Letters	
2.	Father / Husband Name	
3.	Sex	Male / Female
4.	Date of Birth and Age as on date of walk-in-Interview (attach self-attested photo copy)	D.O.B.: Age : _____ years
5.	Category (Gen/SC/ST/OBC/PH) (attach self-attested photo copy) – the caste certificate must be in the prescribed format issued by Govt.of India.	
6.	Address for Communication with PIN Code	
	Contact No.	Mobile No :
	E-mail	

7. Educational Qualifications (from Highest degree onwards)
Attach self-attested photo copy of Highest degree & Proof of date of birth (10th Class, etc.,)

Qualifications	Board / Univ.	Division	% of Marks
(a)			
(b)			
(c)			
(d)			

8.	Experience if any (attach a self-attested photocopy)	Name of the Organization	Designation	Duration

9.	Other Information, if any	

UNDER TAKING

I do hereby declare and certify that the information furnished in the application are correct and true to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect / incomplete or ineligibility being detected at any time before or after the test / selection, my candidature is liable to be rejected/ cancelled without notice. I shall be bound by the decision of Director, ICAR-NAARM, Hyderabad.

Place: _____
Date : _____   **Signature of the Candidate**_____

                                                                                            Name _____