



CSIR- CENTRE FOR CELLULAR AND MOLECULAR BIOLOGY

(Council of Scientific and Industrial Research)

Uppal Road, Habsiguda, Hyderabad - 500 007, Telangana.

Website: <https://www.ccmb.res.in>

Advertisement No. 01/2022

A unique opportunity to be a part of Research in Science & Technology

“Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply”

Date of commencement of online application: 21.03.2022

Last date for submission of online application: 11.04.2022

CSIR-Centre for Cellular and Molecular Biology, Hyderabad (CSIR-CCMB) is a Premier Research Laboratory under the Council of Scientific & Industrial Research (CSIR), involved in multidisciplinary R&D programmes of both basic and applied nature across scientific disciplines of biological science for economic, environmental and societal benefits of mankind.

Online Applications are invited from enthusiastic, young, dynamic and talented professionals having excellent academic record and proven professional skills & achievements and zeal for innovative technical support in Research & Development activities for the following posts of Technical staff.

Name of the Post	No. of Posts & Reservation status	Pay Matrix Level	Total Emoluments*	Upper Age Limit** (As on last date of receipt of online applications)
Senior Technical Officer (1)/ Medical Officer	01 (OBC)	Pay Matrix Level-10	Rs.1,12,768/-	35 years
Senior Technical Officer (2)	01 (UR)	Pay Matrix Level-11	Rs.1,16,398/-	40 years

* Total approximate emoluments on minimum of scale including admissible allowances.

** Please see age relaxation as applicable under Relaxation Column.

Abbreviations used: UR – Unreserved, OBC-Other Backward Classes

Name of the Post & Post Code	No. of Posts & Reservation status	Essential Qualification (s) and Experience	Desirable Qualification(s)	Job Specification
<p>Senior Technical Officer (1)/ Medical Officer</p> <p>&</p> <p>Post Code: [S 01]</p>	<p>01 (OBC)</p>	<p>MBBS, with minimum 55% marks</p>	<p>1. Minimum 3 years of experience (after compulsory rotational internship) in a reputed hospital of bed strength 300 or more</p> <p>(or)</p> <p>2. DNB in Paediatrics with minimum one year of experience in a reputed hospital of bed strength 300 or more</p> <p>(or)</p> <p>3. MD in General Medicine/ Paediatrics</p>	<p>1. Out Patient Services in CCMB Health centre.</p> <p>2. Emergency services during and after working hours.</p> <p>3. Visiting panel hospitals as and when required when CCMB beneficiaries are getting inpatient treatment.</p> <p>4. Assisting administration in medical related issues.</p> <p>5. Conducting immunisation camps as and when required.</p> <p>6. Managing/Supervising Pharmacy, Pathology services in CCMB Health centre.</p> <p>7. Need to remain updated in the field of Medicine by attending CME, Medical Conferences. Need to train/help the paramedical staff with their professional knowledge.</p>
<p>Senior Technical Officer (2)</p> <p>&</p> <p>Post Code: [S 02]</p>	<p>01 (UR)</p>	<p>M.Sc./B.E/B.Tech or equivalent in Biotechnology with minimum 55% marks and 5 years of experience</p>	<p>More than 5 years of experience in a high throughput sequencing lab, with experience in various library preparation techniques including whole genomes,</p>	<p>The selected candidate shall contribute to the ongoing work at the NGS facility of CCMB. Their main responsibilities include sample QC, library preparation and operation of various NGS platforms. The candidate is expected to assist in management of NGS facility and ensure provision of quality</p>

			<p>exomes, targeted clinical panels, whole transcriptomes and in handling NGS machines from vendors like Illumina, Thermofisher, MGI, PacBio, Oxford Nanopore Technologies etc.</p>	<p>services within the expected turnaround times. Any other work may be allotted as per the requirements of the facility.</p>
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General information and conditions:-

1. Benefits under Council service:

- a. These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Non Practicing Allowance (NPA) (as applicable for council employees), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of their entitled type as per CSIR allotment rules depending on availability in which case HRA will not be admissible.
- b. In addition to the emoluments indicated against each category of post, benefits such as applicability of New Pension Scheme (NPS) 2004, reimbursement of Medical Expenses, Leave Travel Concession, Personal Computer Advance and House Building Advance are available as per CSIR rules.
- c. CSIR provides excellent opportunities to deserving candidates for career advancement under Revised Merit and Normal Assessment scheme for Technical Staff.

2. Other conditions:

- a. The applicant must be a citizen of India.
- b. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of online applications. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts as on the last date of receipt of the applications. No enquiry asking for advice as to eligibility will be entertained.

The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should therefore, mention in the application all the qualifications and experiences in the relevant area over and above the minimum prescribed qualification, supported with documents. Completion of degree will be reckoned from the date of issue of provisional certificate/notification.

- c. The prescribed qualifications should have been obtained through recognized Universities / Institutions. Incomplete applications will not be entertained and **are liable to be rejected.**
- d. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the application is liable to be rejected.
- e. The period of experience rendered by a candidate on part time basis, daily wages, visiting / guest faculty will not be counted while calculating the valid experience for short listing the candidates for interview.
- f. If any document / certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or notary is to be submitted.
- g. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for online applications i.e. **11.04.2022**
- h. The period of experience in a discipline / area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications prescribed for that Grade.
- i. Persons with disabilities (PWD/Divyangjan) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply. Relaxation in age limit shall be applicable irrespective of the fact whether the post is reserved for them or not, provided the post is identified suitable for the relevant category of disability.
- j. SC/ST Unemployed candidates called and found eligible for interview will be paid to and fro single second class rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to the Secunderabad / Hyderabad Railway Station on production of Rail Tickets/Rail Ticket Numbers or any other proof of journey.
- k. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in interview.

- l. The decision of the Director, **CSIR-CCMB, Hyderabad/CSIR** in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of examination/interview will be final and binding on the candidates.
- m. The number of vacancies may vary (increase or decrease) at the time of actual selection. However, the change, if any, shall be notified on our website only.
- n. Canvassing in any form and / or bringing any influence political or otherwise will be treated as a disqualification for the post.**
- o. The Competent Authority has a right to amend, delete and add terms & conditions to this advertisement.
- p. SC/ST/OBC/PWD candidates are required to produce the relevant certificate in the prescribed format of Government of India (GOI) signed by the specified authority at the time of document verification for the posts reserved for respective category.
- q. Candidates must upload requisite educational qualification certificates/caste/category certificate/experience certificate, if any, in the online application form. Otherwise their candidature will be rejected.
- r. All candidates who are shortlisted for interview will be required to produce the relevant Certificates such as Mark sheets, Educational Qualification Certificates, Research Publications, experience certificates etc. as proof of having acquired the minimum educational qualification on or before the stipulated date, when such certificates are sought by the competent authority at the time interview/document verification, failing which the candidature of such candidates will be cancelled by this institute.
- s. Candidates who wish to be considered against reserved vacancies or seek age relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by this institute at the time of interview/ document verification. Otherwise, their claim for OBC category will not be entertained and their candidature/application will be considered under Unreserved (UR)/ relevant category.
- t. Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority.
- u. The recruitment for the above posts is governed by the “CSIR Service Rules, 1994 for Recruitment of Scientific, Technical and Support Staff” as amended from time to time. Hence all other terms and conditions not stipulated herein will be applicable as per the said Recruitment Rules.

3. Age & other Relaxations :

- a. The upper age limit is relaxable up to 05 years for the regular employees working in CSIR laboratories / institutes, Government Departments, Autonomous bodies and Public Sector Undertakings in accordance with the instructions and orders issued by the Government of India/CSIR from time to time.
- b. The upper age limit is relaxable up to 05 years for SC/ST and 03 years for OBC (Non-Creamy Layer) as per Government orders in force, only in those cases where the posts are reserved for respective categories, on production of relevant certificate in the prescribed format signed by the specified authority.
- c. Age relaxation to Persons with Disabilities (PWD) category: Age relaxation of 10 years is allowed [total 15 years for SC/ST and 13 years for OBC candidates in respect of the posts reserved for them] to the persons suffering from the following disabilities as per GOI orders:
 - (a) low vision;
“low vision” means a condition where a person has any of the following conditions, namely:-
 - i. Visual acuity not exceeding 6/18 or less than 20/60 up to 3/60 or up to 10/200 (Snellen) in the better eye with best possible corrections; or
 - ii. Limitation of the field of vision subtending an angle of less than 40 degree upto 10 degree
 - (b) deaf and hard of hearing;
 - (c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
 - (d) autism, intellectual disability, specific learning disability and mental illness;
 - (e) multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness.

The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed pro-forma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual.

- d. Relaxation in age, over and above the stipulated limit, educational qualification and / or experience may be considered in case of exceptionally meritorious candidates or if sufficient number of candidates possessing the requisite qualification and / or experience is not available to fill up the posts.
- e. As per GOI provisions, age relaxation for Widows Divorced Women and Women Judicially separated from Husbands, who are not remarried, the upper age limit is relaxable up to the age of 35 years (upto 40 years for members belonging to the Scheduled Caste/Scheduled Tribe in respect of the posts reserved for them). The

persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:

i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.

ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgement /decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women that they have not remarried since.

f. Age relaxation to Ex-servicemen will be granted as per GOI and CSIR orders.

4. Mode of Selection:

As per the latest CSIR Service Rules for the recruitment of technical staff, the mode of selection of these technical posts is as follows:

Post	Mode of selection
Sr. Technical Officer (1)/ Medical Officer and Sr. Technical Officer (2)	The candidates as recommended/shortlisted by the duly constituted Screening Committee will be invited for Interview. The screening committee will adopt its own criteria for short-listing the candidates to be called for interview. A duly constituted Selection Committee will interview the candidates to evaluate their suitability for the post.

5. How to apply:

a. Eligible candidates are required to apply ONLINE by visiting CSIR-CCMB website. No other mode of application will be entertained.

b. The Online application will be available on CSIR-CCMB website <https://www.ccmb.res.in> [opens on **21.03.2022** from 11:00 A.M. and closes on **11.04.2022** at 11:59 P.M.]

c. Candidates are advised to go through the instructions (available on CSIR-CCMB recruitment portal) for filling up of online applications carefully.

d. Interested candidates are advised to apply in time to avoid last minute rush.

e. Candidates applying for more than one post code must submit separate applications indicating the post code of the post in the application form. Each application should be accompanied by separate SB Collect payment receipt.

- f. For submission of online applications the candidates are required to pay a non-refundable fee of Rs. 100/- (Rupee ONE Hundred only) through **State Bank Collect** only. The transaction number generated after successful payment of fee is required to be mentioned in the online application. The candidates are advised to download the E-receipt (SB Collect receipt) and preserve it for future communication.
- g. Fee once paid will not be refunded on any account and it will not be reserved for any other recruitment or selection process.

The candidates belonging to SC/ST/PWD/Women/CSIR Employees are exempted from payment of application fee.

- h. The last date for submission of online application is **11.04.2022**. This date will be the same for the candidates belonging to far-flung areas.
- i. In case of universities/institute awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same into percentage based on the formula as per their university/institute and mention the percentage so arrived at the appropriate place in the online application form, while filling the same.
- j. After completely filling the online application form candidate can submit and take printout of the online generated filled application for future communication. **There is no need to submit a hard copy of application.**
- k. Application once made will not be allowed to withdraw and fees once paid will not be refunded on any account nor can it be held in reserve for any other recruitment or selection process.
- l. Applications from the regular employees working in CSIR laboratories/Institutes, Government Departments, Autonomous bodies, Public Sector Undertakings and Government Funded Research Agencies will be considered only if the **NO OBJECTION CERTIFICATE & VIGILANCE CLEARANCE CERTIFICATE** issued by the present employer is uploaded in the online application portal.
- m. Candidates should specifically note that the applications received after the closing date for any reason whatsoever will not be entertained by **CSIR-CCMB, Hyderabad**.
- n. Incomplete applications (i.e. without uploading photograph, signature, non-payment of application fee (wherever applicable), without uploading applicable testimonials etc.) will not be entertained and are liable to be summarily rejected.
- o. The candidates are required to verify all the fields in the online application form to ensure that the application is complete and correct in all respects before submitting the same. It must be ensured that the photograph and signature are appended in the respective fields of online application.

p. Any further information regarding this advertisement like date, time and venue of Interview, any Addendum/Corrigendum or any variation in number of posts/cancellation of post (s) etc. will be made available only on CSIR-CCMB website <https://www.ccmb.res.in>

q. **NO INTERIM ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.**

6. Following documents are required to be uploaded (in order) as a single PDF (not more than 3 MB) along with online application form :

- a. SSC/10th certificate & Mark sheet (reflecting Date of Birth)
- b. Intermediate/10+2/Diploma Certificate & Mark sheet
- c. Graduation certificate & Mark sheet
- d. Post Graduation certificate & Mark sheet
- e. Caste/Category certificate (wherever applicable) in the prescribed Government India format signed by specific authority
- f. Experience Certificate (s)
- g. No Objection Certificate (wherever applicable)
- h. Certificate (s) related to higher qualification, if any
- i. Certificate related to PwBD (wherever applicable) in the prescribed format.

Sd/-

Controller of Administration