



सीडीएफडी

डी एन ए फिंगरप्रिंटिंग एवं निदान केन्द्र

(जैव प्रौद्योगिकी विभाग, विज्ञान एवं प्रौद्योगिकी मंत्रालय, भारत सरकार का स्वायत्त संस्थान)

CENTRE FOR DNA FINGERPRINTING AND DIAGNOSTICS

(An autonomous institute of the Dept. of Biotechnology, Ministry of Science & Technology, Govt. of India)

इंनर रिंग रोड, उप्पल, हैदराबाद - 500039, तेलंगाना, भारत

Inner Ring Road, Uppal, Hyderabad - 500039, Telangana, India

दूरभाष / Tel+ : 91-40-2721 6099 / 6088 वेबसाईट / Website : <http://www.cdfd.org.in>

ADVERTISEMENTNO. 01/2021

RECRUITMENT OF PART TIME PSYCHOLOGIST/COUNSELLOR

The Centre for DNA Fingerprinting and Diagnostics (CDFD), Hyderabad is a premier autonomous R & D Institute funded by the Department of Biotechnology, Ministry of Science and Technology, Government of India, that has been established to provide services and to undertake R & D in DNA Fingerprinting, DNA Diagnostics and other areas of modern biology.

CDFD wishes to hire a Psychologist / Counselor post **purely on temporary basis** whose tenure is initially 12 months and likely to be extended further on need basis.

Post Name: Psychologist / Counselor (part-time) – 01 post

The appointed psychologist / counselor is expected to be in CDFD in person for once a week full day between 9.30 AM to 6.00 PM or twice a week half day. In addition, the psychologist / counselor should visit CDFD once a month or a mutually convenient date and time for one hour duration or longer for undertaking seminar / workshop / group session / other form of presentation.

Consultancy fee: Rs.25,000/- per month **Age:** Below 50 years

Essential Qualifications: (i) M.Phil or Ph.D in any branch of Psychology

(ii) A valid Rehabilitation Council of India (RCI) License

Essential Experience: At least four(4) years of post M.Phil / Ph.D experience as a practicing Psychologist and/or experience in providing counseling.

Desirable Qualifications / Experience:

(i) M.Phil or Ph.D in 'clinical' or 'organizational' branches of Psychology.

(ii) More than four years of experience as a Clinical Psychologist / Counselor in an organizational setting.

(iii) Experience in providing group sessions / group seminars for employees of any organization.

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Job Requirements / Responsibility:

- (a) Interact with and provide counseling services to students and research / non-research staff of the Institute (once a week between 9.30 AM to 6.00 PM or twice a week for half day), through one-on-one sessions.
- (b) Deliver one day seminar / workshop / group session / other form of presentation for a duration of one hour or longer per month to students and / or staff on any day other than the day of regular visit.
- (c) Maintenance of register and confidential records of the students and staff who visit for counseling.
- (d) The Psychologist/Counselor (part-time) is expected to attend to any emergency requirements on any other days and after office hours at no extra cost and provide full cooperation / services during such emergencies.

The eligible candidates are advised to fill in the application format (as per Annexure A) and forward the same along with the following documents in PDF format to recruitment@cdfd.org.in

The last date for receipt of duly filled in online applications along with the below mentioned copies of certificates is 31.05.2021 by 6 pm. Only those applications that are submitted through on line before the due date and time will be considered for further evaluation. The applicant should attach the following documents along with the application:

- (i) Identity proof (Aadhar, PAN, Driving License, etc.,)
- (ii) Proof of Date of birth.
- (iii) Educational Qualification (from matriculation / 10th class onwards; all mark sheets and certificates).
- (iv) Experience Certificate/s on the letter head of the employer duly signed by the authorized signatory mentioning the details of designation, date of joining, date of relieving, salary drawn particulars.

The Institute reserves the right to restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience as per the minimum prescribed in the advertisement. Mere fulfilling the essential and desirable qualifications will not entitle an applicant to be eligible for interview / selection. The Institute reserves the right not to fill the post herein advertised. Canvassing in any form shall disqualify the candidate.

In case large number of applications are received, the Screening Committee will screen the applications to limit the number of candidates to those possessing higher/relevant qualification and experience. The decision of Director, CDFD in this regard is final and binding.

Waiting list as deemed fit will be maintained. Any vacancy arising because of non-joining by selected candidate in this selection or by resignation of candidate who had joined after selection will be offered to the candidates from the waiting list according to their merit, if any.

If the consultant wishes to resign within the first 03 (three) months of joining, then neither he/she will be issued a No Objection Certificate (NOC) nor he/she will receive any Relieving Letter or Experience Certificate from CDFD.

The details of shortlisted candidates will be displayed on CDFD website and the interviews shall be through Video Conferencing mode. All the candidates are advised to indicate their 'Gmail and skype' account details as well as mobile phone number with whatsApp facility in the application form.

Sd/-
प्रमुख- प्रशासन
Head – Administration



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आवेदनफार्म / APPLICATION FORM

(To be filled in by the candidate in his / her own hand writing)

1. Post Applied for : _____

2. Name: _____

(IN BLOCK LETTERS) (As per SSC / CBSE / ICSE)

3. Parent's / Spouse Name: _____

4. Date of Birth (Date / Month / Year): _____

5. Nationality: _____

6. Religion : _____

7. Sex : _____ Male Female Other

8. Address for Correspondence

Permanent Address

Mobile No. _____

Mobile No. _____

E-mail ID _____

Skype ID : _____

9. Have you been convicted by a Court of Law? Yes / No
Is there any legal case filed against you in a Court of Law?

If yes, provide details: _____

10. Are you related to anybody at present employed in CDFD/DBT? Yes/No

If yes, give the name of employee and nature of relationship: (i.e., parent, child, sibling, cousin, uncle, aunt, nephew or niece, of self or of spouse) _____

11. Educational Qualifications:

Level	Name of the Exam passed	College / University / Board	Year of passing	Division & % marks or CGPA
Matriculation/SSC				
Intermediate				
Bachelor's Degree				
Post Graduate Degree				
Ph.D				
Any other diploma certificate etc. 1. 2. 3. 4.				

12. Are you working at present : Yes / No _____

13. Nature of Appointment : Regular Temporary Govt. Private

14. Employment Experience (Starting from current employment): Attach separate sheets, if required;

Date		Employer	Position held	Nature of Duties
From	To			

15. Names of reference with full addresses / telephone no.

Sl. No.	Name	Address	Email / Phone
1.			
2.			

16. Time required for joining if selected :

घोषणा / DECLARATION

I hereby declare that the entries in this form and the additional particulars, if any, furnished herewith are true to the best of my knowledge and belief.

Signature of Candidate
उम्मीदवारकाहस्ताक्षर

Date: _____