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Employment Notification No. 01/2021.

THE SINGARENI COLLIERIES COMPANY LIMITED
(A Government Company)
Kothagudem Collieries (PO)–507101, Bhadradri Kothagudem Dist.
Telangana State
CIN: U10102TG1920SGC000571,
Phone: 08744-249992, e-mail:per_rct@scclmines.com; Website:www.scclmines.com

The Singareni Collieries Company Limited, the turn around marvel of Indian Coal Mining Industry, is redefining excellence. This is the Golden Chance to prove your mettle as we move along meeting new challenges and seeking opportunities. Our tradition of strengths in having the finest Mining Technology at our **20 Opencast Mines and 26 Under Ground Mines** is being geared up by increased usage of IT and serviced by Workshops, Stores & Coal Handling Plants, adopting the best operational & maintenance systems. Our quest for excellence with emphasis on Safety, Quality & Highest Productivity continues. The Singareni Collieries company Limited (SCCL) is also engaged in Power Generation and Consultancy works apart from Coal Mining.

Coal Mining operations are spread in Godavari Valley Coal Field spread over 6 districts of Telangana State Viz. Asifabad Komaram Bheem, Mancherial, Peddapalli, Prof. Jayashankar-Bhupalpalli, Bhadradri – Kothagudem and Khammam and further 2 Coal blocks (Naini and New Patrapara) are allotted to SCCL in Talcher Coal field in the Odisha State for which pre-mining operations are in progress.

The Singareni Collieries Company Ltd, with a History of over 130 years is moving ahead to retain leadership by being proactive in order to meet the market challenges even while promoting better client relationships.

During the last Financial Year 2019-2020 SCCL has achieved 64.04 MT and this Financial year by **adopting new technologies such as Continuous Miner, Long Wall, Bolter Miner in deep Underground mines.**

Welcome and be a part of Singareni family

Pay Package

NCWA TECH. & SUP. GRADES:

Grade Pay scale w.e.f. 01.07.2016.

GRADE	CATEGORY
A1- 47802.52	Cat- I - 1011.27
A - 37063.41	Cat-II - 1034.04
B – 34391.65	CAT-III - 1065.55
C – 31852.56	Cat-IV – 1087.17
D – 29460.30	Cat-V – 1132.33
E – 28242.84	CAT-VI - 1181.83
F – 27930.19	
G – 27541.77	
H – 26959.07	

In addition:

Dearness Allowance is applicable on basic pay being revised quarterly from time to time.
Special DA @1.795% on Basic pay
Annual increment @ 3% Basic pay
Attendance Bonus 10% on Basic pay
Special Allowance @ 4% of Basic (Frozen) applicable
Underground Allowance @9% on Basic pay(Frozen) as applicable
Conveyance reimbursement or Transport Subsidy as applicable
Additional Transport subsidy as applicable
LTC (Hometown) and LLTC (Bharath Bhraman) as per eligibility
Leave encashment facility every year and on superannuation
Free LP Gas Cylinder
Coal Mines Provident fund @ 12% (Basic + DA) and Coal Mines Pension facility.
Bonus, Incentives
Medical facilities, Education facilities, Recreational facilities, Clubs etc.

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ONE FAMILY.. ONE VISION.. ONE MISSION.. THE SPIRIT OF SINGARENI

THE SINGARENI COLLIERIES COMPANY LIMITED

(A Government Company)

KOTHAGUDEM COLLIERIES-507 101, BHADRADRI KOTHAGUDEM DIST, TELANGANA STATE.

DATED: 22.01.2021.

EMPLOYMENT NOTIFICATION NO. 01/2021.

FOR THE FOLLOWING NON-EXECUTIVE (NCWA) CADRE POSTS, CANDIDATES HAVE TO SUBMIT ONLINE APPLICATION ONLY.

S NO	NAME OF THE POST, GRADE, NO. OF VACANCIES, ROSTER DESCRIPTION	ELIGIBLE QUALIFICATION, EXPERIENCE & MAXIMUM AGE
01	**FITTER TRAINEE (MEN ONLY) CAT-I** **RS. 1011.27** **TOTAL : 128 VACANCIES** (118 Regular + 10* Carry Forward Vacancies) **UNRESERVED: 23 vacancies** (OPEN TO ALL i.e., LOCAL & NON-LOCAL) **(OC-11, BCA-02, BCB-02, BCC-01, BCD-01, BCE-01, SC-03, ST-02).** **LOCAL:95+10* VACANCIES**: **(OC-47, BCA-07+04*, BCB-09+01*, BCC-01, BCD-07+02*, BCE-04, SC-15+02*, ST-05+01*).**	Candidate should possess SSC and National Trade Certificate (ITI) in Fitter Trade and holder of National Apprentice Certificate in Fitter Trade issued by National Council for Vocational Training. Age: Minimum 18 years and Maximum 30 years as on the date of notification (However SC, ST & BC candidates will have 5 years Age relaxation of Upper Age limit i.e., 30+05=35 years as on the date of Notification)
02	**ELECTRICIAN TRAINEE (MEN ONLY)** **CAT-I** **RS. 1011.27** **TOTAL : 51 VACANCIES** (Regular 42+ 09* Carry Forward vacancies) **UNRESERVED:08 vacancies** (OPEN TO ALL i.e., LOCAL & NON-LOCAL) **(OC-03, BCA-01, BCB-01, BCD-01, BCE-01, SC-01).** **LOCAL: 43 VACANCIES**: (34 Regular vacancies + 09* Carry forward vacancies) **(OC-17. BCA-03+03*, BCB-03, BCD-02+02*, BCE-01+01*, SC-05+01*, ST-03+02*).**	Candidate should possess SSC and National Trade Certificate (ITI) in Electrician Trade and holder of National Apprentice Certificate in Electrician Trade issued by National Council for Vocational Training. Age: Minimum 18 years and Maximum 30 years as on the date of notification (However SC, ST & BC candidates will have 5 years Age relaxation of Upper Age limit i.e., 30+05=35 years as on the date of Notification)

03	**WELDER TRAINEE (MEN ONLY)** **CAT-I** **RS. 1011.27** **TOTAL : 54 VACANCIES** (53 Regular vacancies + 01* Carry Forward vacancy) **UNRESERVED: 10 vacancies** (OPEN TO ALL i.e., LOCAL & NON-LOCAL) **(OC-06, BCB-01, BCD-01, SC-01, ST-01).** **LOCAL: 44 VACANCIES**: (43 Regular vacancies + 01* Carry forward vacancy) **(OC-19+01*, BCA-03, BCB-05, BCD-03, BCE-02, SC-08, ST-03).**	SSC with National Trade Certificate (ITI) in Welder Trade and holder of National Apprentice Certificate in Welder Trade issued by National Council for Vocational Training. Age: Minimum 18 years and Maximum 30 years as on the date of notification (However SC, ST & BC candidates will have 5 years Age relaxation of Upper Age limit i.e., 30+05=35 years as on the date of Notification)
04	**TURNER/MACHINIST TRAINEE (MEN ONLY)** **CAT-I** **RS. 1011.27** **TOTAL : 22 VACANCIES** **UNRESERVED: 04 vacancies** (OPEN TO ALL i.e., LOCAL & NON-LOCAL) **(OC-02, BCA-01, SC-01).** **LOCAL: 18 VACANCIES**: **(OC-09, BCA-01, BCB-01, BCC-01, BCD-01, BCE-01, SC-03, ST-01).**	Pass in SSC National Trade Certificate in Trade of Turner/Machinist after 2 years institutional study/training at ITI National Apprentice Certificate issued by National Council for Vocational Training after 1 year training under Apprentices Act & pass in All India Trade Test Age: Minimum 18 years and Maximum 30 years as on the date of notification (However SC, ST & BC candidates will have 5 years Age relaxation of Upper Age limit i.e., 30+05=35 years as on the date of Notification)
05	**MOTOR MECHANIC TRAINEE (MEN ONLY)** **CAT-I** **RS. 1011.27** **TOTAL : 14 VACANCIES** **UNRESERVED: 02 vacancies** (OPEN TO ALL i.e., LOCAL & NON-LOCAL) **(OC-01, SC-01).** **LOCAL: 12 VACANCIES**: **(OC-05, BCA-02, BCB-01, BCD-01, BCE-01, SC-02).**	Pass in SSC National Trade Certificate in Motor Mechanic Trade. National Apprentice Certificate issued by National Council for Vocational Training. Age: Minimum 18 years and Maximum 30 years as on the date of notification (However SC, ST & BC candidates will have 5 years Age relaxation of Upper Age limit i.e., 30+05=35 years as on the date of Notification)

06	**FOUNDRY MAN/ MOULDER TRAINEE (MEN ONLY** **CAT- I** **RS. 1011.27** **TOTAL : 19 VACANCIES** **UNRESERVED:03 vacancies** (OPEN TO ALL i.e., LOCAL & NON-LOCAL) **(OC-02, SC-01).** **LOCAL: 16 VACANCIES**: **(OC-08, BCA-01, BCB-01, BCC-01, BCD-01, BCE-01, SC-02, ST-01).**	Pass in SSC ITI Certificate in Moulder Trade/Foundry man. Holder of National Apprentice certificate in Moulder Trade/Foundry man Trade issued by National Council for Vocational Training. Age: Minimum 18 years and Maximum 30 years as on the date of notification (However SC, ST & BC candidates will have 5 years Age relaxation of Upper Age limit i.e., 30+05=35 years as on the date of Notification)
07	**JUNIOR STAFF NURSE (FEMALE ONLY)** **T&S GRADE-D** **RS. 29460.30** **TOTAL : 84 VACANCIES** **(81** Regular vacancies + 03* Carry Forward vacancies) **UNRESERVED: 17 vacancies** (OPEN TO ALL i.e., LOCAL & NON-LOCAL) (Regular 16+01* Carry Forward Vacancy) **(OC-08, BCA-01*, BCB-02, BCD-02, BCE-01, SC-03).** **LOCAL: 67 VACANCIES**: (65 Regular vacancies + 02* Carry forward vacancies) **(OC-34+01*, BCA-05, BCB-05+01*, BCC-01, BCD-04, BCE-02, SC-10, ST-04).**	Intermediate with Diploma/Certificate Course in General Nursing and Midwifery (GNM) course/B.Sc. (Nursing) recognized by concerned State Nursing Council. Age: Minimum 18 years and Maximum 30 years as on the date of notification (However SC, ST & BC candidates will have 5 years Age relaxation of Upper Age limit i.e., 30+05=35 years as on the date of Notification)

***Carry Forward Vacancies.**

I) HOW TO APPLY / UPLOAD THE APPLICATION FORM :

Before uploading the details in the online applications, the candidates are requested to go through the guidelines and comply scrupulously:

1) The candidate should ensure the age criteria mentioned in the Notification and the date of birth of the candidate mentioned in the online application should tally with the date of birth recorded in the SSC records. Further they have to ensure uploading of signature and photo. If Candidates fail to upload the specified size of photo and signature in the online application their candidature will not be considered.

2) To ascertain the Local/Non-Local Status, the candidate has to check the parameters i.e., **1ST TO 7TH Class** Study details mentioned in the Notification and ensure whether he/she belongs to Local or Non-Local.

3) Candidate has to furnish the Caste details basing on the Latest Caste Certificate obtained within 6 months prior to the date of Notification.

4) Candidate has to possess invariably the specified qualification mentioned against the post in the Notification. Possessing higher qualification or any other qualification without the basic specified qualification for the post will not be considered.

5) Wherever percentage (%) of marks is not awarded by the University/Institute and only grades (e.g. GPA/CGPA/CQPI) are awarded, the same should be converted to the exact equivalent percentage (%) of marks as per the following formula.

For Example: On a 10 point scale CGPA/GPA of 6.0 will be considered as 60%

6) For the purpose of calculating the aggregate final marks, the aggregate marks of all years/semesters/trimesters would be taken. Rounding of percentage (%) will not be acceptable under any circumstances.

7). Qualification must also be from University/Institute recognized by appropriate statutory authority of India.

8) If any candidate selected for the post who is working in the Govt. Organisations, PSUs etc., has to submit relieving letter within a week period after verification of certificates and declared fit for the post failing which his candidature will be cancelled automatically. No correspondence will be entertained in this regard.

Note: Based on the information uploaded by the candidate, he/she is made eligible for issuance of Hall ticket. If the candidate fails to produce documentary proof for the information furnished / uploaded by him/her in the online application, the candidature of such candidates, if selected provisionally, will be rejected at any time at the discretion of the management and the claim of the candidate to consider his case, will not be entertained.

II. Steps to be followed for submitting online application for the above posts:

i.	Visit SCCL web site http://www.scclmines.com
Ii	Click on "careers" link available on homepage.
iii.	**Submission of Online applications will start from 22.01.2021 at 03.00PM onwards.**
iv.	**ONLINE Application can be submitted upto 5.00 PM on 04.02.2021(website closure).**
v.	Candidates have to take a print of the ONLINE Application Form after successful submission of data and retain the same for future reference.
vi.	Upload all details of the Candidates in the respective Columns of Online Application form. The details once entered, cannot be altered at a later date. Submission of any false or incorrect information or suppression of any factual information at any stage by the candidate is liable for disqualification of his candidature.
vii.	Candidates have to submit one application only for eligible post. More than one application received for same post will be rejected. Candidates are advised not to change their Mobile Number, **E mail ID** and photo given in the online application format till completion of selection process.
viii.	The candidates who possess requisite qualification may apply On-line by satisfying themselves about the terms and conditions of this recruitment and upload soft copy of the academic qualifications specified for the post in ***.pdf** format.

III. MODE OF PAYMENT.

The candidates who are required to pay Application Processing Fee of Rs.200/- (Rupees Two Hundred only) as per the Notification have to follow the following steps:

a) On successful submission of online application, for the purpose of Payment of Application Processing Fee, take a print out of your application and note down your Application number and Date of Birth as submitted by you. Click on the "**Please click here for application fee payment through Bank**" link appearing on screen.

b) Candidates on clicking through "SBI Payment Link" provided on the screen will have to **accept** the terms and conditions of the Bank and then click on the "Proceed Button" to navigate SBI payment page titled "Singareni Collieries" wherein he/she has to select payment category as 04/2020 to proceed for further payment process by filling the following details.

1. Name
2. Father's Name
3. Mobile No.
4. Post applied for
5. Your Application number
6. Date of birth etc.

c) Once the above details are filled and the Form is submitted, the candidate will be directed to the Payment Form where he can choose a suitable mode of Payment from the following.

i) NEFT/RTGS.
ii) Credit Card
iii) Internet Banking
iv) UPI payment etc.

d) The candidates who are exempted from Payment of Application Fee as per Notification i.e., SC, ST and Internal candidates, need not click the Bank payment Link.

e) The Name of the Post and the Application number should be invariably correctly entered in Bank payment form in order to validate your payment. A wrong entry of the above will make your payment void. Fee once remitted shall not be refunded or adjusted under any circumstances. Failure to pay the Application Processing Fee (if applicable) and wrong entry of Name of the post and the application Number will entail total rejection of the application.

f) The SCCL will not be responsible for the Technical snag encountered during the process of payment of examinations fee and will not take responsibility for remittance of the amount back to their accounts. The candidates shall consult their bank branches in this regard.

IV. GENERAL PROVISIONS:

1. Applicants must compulsorily fill up all relevant columns of application and submit the application through website only. The particulars made available in the website shall be processed through Computer and the eligibility **is** decided in terms of notification.

2. The Applications received online in the prescribed proforma available in the website and within the time shall only be considered and SCCL will not be held responsible for any kind of discrepancy.

3. Applicants must upload his/her requisite eligible academic qualifications specified for the post in ***.pdf format**. For instance in case of Fitter/Electrician/Turner/Machinist etc. ITI Certificate and NCVT Certificate and in case of Para Medical relevant Qualification, Registration and Internship Certificates as specified to be uploaded as below:

   a. Upload the prescribed qualification certificate as per Notification in PDF only (Preferably in colour)

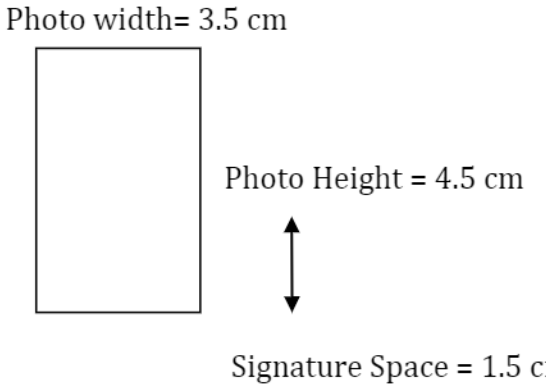
   b. Make sure that the document/certificate uploaded is clearly visible and remove any unwanted space or things around the document/certificate before uploading the same.

   c. PDF document size must be in between 100 kb and 300 kb.

   d. The applicant's candidature should be based on the correctness of the uploaded document.

   e. Document/Certificate is to be self attested for uploading.

4. Applicants must upload his / her own scanned **COLOUR PHOTO** (latest Colour Photo obtained in the month in which notification issued and carry the same Photograph along with Call letter while attending Written Test) and signature through jpg format in the following steps.



   i) Paste the **Colour Photo** on any white paper as per the above required dimensions. Sign in the Signature Space provided. Ensure that the signature is within the box.

   ii) Scan the above required size containing photograph and signature. Please do not scan the complete page.

   iii) The entire image (of size 3.5 cm by 6.0 cm) consisting of the photo along with the signature is required to be scanned and stored in ***.jpg** format on local machine.

   iv) Ensure that the size of the scanned image is not more than 50 KB.

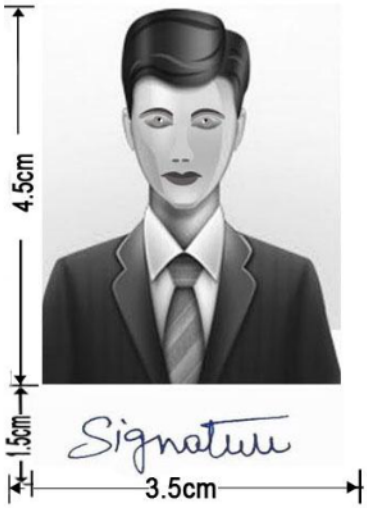
   v) If the size of the file is more than 50 KB, then adjust the settings of the scanner such as the dpi resolution, no. of colors etc., during the process of scanning.

   vi) The candidate has to sign in full in the box provided. Since the signature is proof of identity, it must be genuine and in full; initials are not sufficient. Signature in CAPITAL LETTERS is not permitted.

vii) **The signature must be signed invariably made by the candidate and not by any other person.**

viii) The signature will be used to put on the Hall Ticket and wherever necessary. If the candidate's signature on the answer script, at the time of the examination, does not match the signature on the Hall Ticket, the candidate will be disqualified.

Sample Photo and signature:



- e.g. The Technical Specifications of the sample scanned image shown above are:

- Size of the file should be between 10KB & 50 KB
- Dpi setting = 200 dpi
- True Colour

The candidate has to upload his/her Photo with Signature in the prescribed format by clicking on the browse button at the time of submission of application form.

4. The applicants should not furnish any particulars that are false, tampered, fabricated or suppress any material information while making an application through website.

5. All the essential certificates issued by the Competent Authority shall compulsorily be kept with the applicants to produce as and when required to do so. Failure to produce the required certificates on the day of verification will lead to disqualification.

6. **IMPORTANT**: The claim of the candidates with regard to the Date of Birth, Educational /Technical qualifications and community are accepted **only provisionally** on the information furnished by them in their application form and is subject to the verification and satisfaction of SCCL. Mere admission to any test or inclusion of the name of a candidate in a Merit List will not confer on the candidate any right for appointment. The candidature is therefore **provisional at all the stages and SCCL reserves the right to reject candidature at any stage** of the selection even after the advice has been made.

7. SCCL is not responsible, for any discrepancy in submitting through Online. The applicants are therefore, advised to strictly follow the instructions in their own interest.

8. Applicant must compulsorily fill-up all relevant fields of application and submit application through website only.

9. Incomplete/incorrect application form will be summarily rejected. SCCL under any circumstances will not entertain the information if any furnished by the candidate subsequently. Applicants should be careful in filling-up of the application form at the time of submission. **If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage**.

10. Before payment of fee and submission of application form, the candidates should carefully ensure his/her eligibility for this notification. No relevant column of the application form should be left blank, otherwise application form will not be accepted.

11. The applications received online in the prescribed proforma available in the website and within the time shall only be considered and the SCCL will not be held responsible for any kind of discrepancy.

12. The candidates who possess requisite qualification only may apply On-line by satisfying themselves about the terms and conditions of this recruitment.

13. The qualifications submitted by the Candidates in compliance with the prescribed qualification mentioned in the Notification must be recognized by the Government.

14. The posts advertised are tentative. SCCL reserves the right to cancel / restrict / enlarge / modify / alter the requirements advertised, if need so arise, without issuing any further notice or assigning any reason thereto.

15. NO AGE BAR and NO Application/Examination Process Fee for Internal Candidates.

16. The date of written test and commencement of downloading of Hall Tickets will be communicated to the eligible candidates to their Cell Numbers given in the online application data sheet and also will be kept in SCCL website for information of the candidates.

Note: (1) Knowledge of Telugu is desirable.

(2) The candidates belonging and claiming to be Backward Classes group 'E' may apply indicating their community as BC 'E' group. However, providing reservation under BCE category is subject to the final outcome of Civil Appeal Nos:2628-2637 of 2010 pending in the Hon'ble Supreme court of India and amendment of the State and Subordinate Service Rules (BCE sub-group to be indicated in Caste Certificate invariably).

(3) SC/ST/BC candidates shall have 5 years age relaxation in upper age limit as per Rule of Reservation of Govt. of Telangana and Recruitment Rules of the Company. The reservation to local cadre is applicable to the above posts.

(4) Medical Examination: Before joining service, the selected candidates will have to undergo Initial Medical Examination by the Company Medical Officer as per the Medical Attendance Rules of the Company and as per the provisions mentioned in The **Mines Act 1952 and in The Mines Rules 1955.**

GENERAL INFORMATION:

1. On selection, the selected candidate has to produce the following Original Certificates invariably during verification of Certificates :

A	**Study Certificates from Class 1st TO 7th - to ascertain Local status**
B	**SSC/Its equivalent - for Proof of Date of Birth**
C	**All Qualifying Certificates for the post (Memo of Marks + Provisional/Original Degree, Bonafide certificate from the College/University/Institution)**
D	**Latest Caste Certificate issued by the Competent Authority not earlier than six months from the date of Notification.**
E	**Employment Registration Card (Optional).**
F	**I.D. Proof mentioned in the online application.**
G	**If employed in Govt. Services, Relieving Letter from the HOD of the respective Department**
H	**Copy of signed online application data sheet and colour photograph uploaded at the time of online application submission.**

2. SCCL Management shall not hold responsibility for any interruption of website due to technical snag.

3. The relevant Pass/Provisional/Original Certificate of the qualifying examination should have been dated on **or** before Notification date.

4. Candidates who wish to claim reservation should invariably produce latest copy of Permanent Caste Certificate issued by Government of Telangana **or** the Caste Certificate recently issued by Revenue Officer not below the rank of Tahsildhar/Mandal Revenue Officer, date of issue of which should not be six months earlier to date of Notification**.**

5. Any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be debarred permanently from any exam or selection held by the SCCL.

6. Wherever percentage of marks in the qualifying examination is prescribed, the percentage is relaxed to the extent 5% in case of SC/ST candidates only.

7. The following guidelines will be followed to implement the Spirit of The Presidential Order 2018 as approved by Board of Directors, SCCL in respect of the cadres indicated herein below.

NON - EXECUTIVE CADRE:

LOCAL MEANS	:	THE ERSTWHILE FOUR DISTRICTS OF KHAMMAM, WARANGAL, KARIMNAGAR & ADILABAD (CURRENT 16 DISTRICTS IN THE STATE OF TELANGANA) NAMELY ASIFABAD-KOMARAMBHEEM,MANCHERIAL, PEDDAPALLI, JAYSHANKAR-BHOOPALAPALLY, MULUGU, ADILABAD, NIRMAL, JAGITYAL, KARIMNAGAR, RAJANNA SIRICILLA, KOTHAGUDEM-BHADRADRI, KHAMMAM, MAHABUBABAD, JANGAON, WARANGAL RURAL AND WARANGAL URBAN).
UNRESERVED (OPEN TO ALL) MEANS	:	CANDIDATES BELONGING TO ALL DISTRICTS OF TELANGANA ONLY

- **Eligible Candidates are requested to ensure their Local or Non-Local Status as detailed above before applying for the post to avoid rejection of their applications.**

a. All the erstwhile four districts of Khammam, Warangal, Karimnagar & Adilabad (current 16 districts in the State of Telangana) namely Asifabad-Komarambheem, Mancherial, Peddapalli, Jayshankar-Bhoopalapally, Mulugu, Adilabad, Nirmal, Jagityal, Karimnagar, Rajanna Siricilla, Kothagudem-Bhadradri, Khammam, Mahabubabad, Jangaon, Warangal Rural and Warangal Urban where coal mining operations are being carried on or the districts in which such operations shall be carried on in future, will be considered as one zone).

b. The Spirit of Presidential Order 2018 as adapted by Board of Directors SCCL is applicable to all the above posts. The number of posts earmarked as Un-reserved (Open to all i.e. Local & Non-Local) (20%) and local candidates (80%) are indicated against the Non-executive cadre posts. The posts earmarked to Open category will be filled from the Telangana State only combined merit list of the candidates (both local and non-local) based on their overall merit and communal roster. The posts earmarked to local candidates will be filled by local candidates of Telangana State only based on their merit and communal roster point.

c. Once recruited the candidates are liable for transfer to any other district/state wherever required by SCCL.

d. Candidates claiming to be local candidates who intend to avail the reservation provided will have to adduce adequate proof of such local candidature.

(i) RESERVATION TO LOCAL CANDIDATES:

- Reservation to the local candidates is applicable as provided in the Rules amended from time-to-time as in force on the date of notification. The candidates claiming reservation as Local candidates should produce the required Study certificates (from 1st to 7th class).

OR

- Residence Certificate in the Proforma (see the relevant enclosure) only for those candidates who have not studied in any Educational Institutions as the case may be. Subsequent production of the certificates will NOT be entertained under any circumstances.

DEFINITION OF PRESIDENTIAL ORDER 2018 (LOCAL CANDIDATE)

(ii) "LOCAL CANDIDATE" means a candidate for direct recruitment to any post in relation to that Local areas where he/she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she first appeared for **7th class** or its equivalent examination. If however, he/she has not studied in any educational institution during the above four years period, it is enough if he/she has resided in that area which is claimed as his/her local area during the above said period and produce Residence Certificate issued by the Tahsildar.

(iii) In case the candidate does not fall within the scope of the above it will be considered if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied (first appeared for 7th class or its equivalent examination) for the maximum period out of the said period of seven years AND where the period of his/her study in two or more local areas are equal such local area where he/she has studied last (in such local area) will be taken for determining the local candidature.

(iv) Similarly, if he/she has not studied during the above said period in any Educational Institution(s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she has resided last.

(v) If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7 year period as prescribed in **Enclosure-I**. If, however, it is based on residence, a certificate should be submitted as prescribed in **Enclosure-II** obtained from an officer of the Revenue department not below the rank of a Mandal Revenue Officer in independent charge of a Mandal.

(vi) If, however, a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may be separate certificates from the Mandal Revenue Officers exercising jurisdiction have to be obtained in respect of different areas.

NOTE:

- SINGLE CERTIFICATE, WHETHER OF STUDY OR RESIDENCE WOULD SUFFICE FOR ENABLING THE CANDIDATE TO APPLY AS A "**LOCAL CANDIDATE".**
- RESIDENCE CERTIFICATE WILL NOT BE ACCEPTED, IF A CANDIDATE HAS STUDIED IN ANY EDUCATIONAL INSTITUTION UPTO **7th class**/ITS EQUIVALENT EXAMINATION, SUCH CANDIDATES HAVE TO PRODUCE STUDY CERTIFICATES INVARIABLY.

METHOD OF SELECTION FOR THE ABOVE POSTS**: WRITTEN TEST ONLY.**

MINIMUM QUALIFYING MARKS in the Written Test FOR NON -EXECUTIVE CADRE	30% for OCs
	25% for BCs
	15% for SC/ST

The selections made with this Circular will be kept in 'live rolls for a period of one year from the date of selection'.

The decision of SCCL in all aspects and all respects pertaining to the application and its acceptance or rejection, as the case may be, conduct of examination and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects. SCCL reserves its right to alter and modify time and conditions laid down in the Notification for conducting the various stages up to selection, duly intimating details thereof through SCCL Website, as warranted by any unforeseen circumstances arising during the course of this process or as deemed necessary by SCCL at any stage.

CHAIRMAN & MANAGING DIRECTOR.

ENCLOSURE-I

SCHOOL STUDY CERTIFICATE

Name of the Student :

Father's Name :

Class	Name and Place of School	District	Duration of Study giving month and year
I			
II			
III			
IV			
V			
VI			
VII			

NOTE: Should be obtained from the Head of Educational Institution(s)

Name of the School (s):

Town/Village:

District:

STATION:
DATE:

Signature of the Head of the Educational Institute(s)

With Seal:

--oo00oo—

ENCLOSURE-II

I - Certificate of Residence

(To be produced by such candidates who have not studied in any Educational institutions during the whole or any part* of the relevant 4/7 years period)

It is hereby certified -

(a) that Sri/Srimathi/Kumari S/o, W/o, D/o _____ appeared for the first time for the **7th class** examination in _____(month) _____ (year);

(b) that he/she has not studied in any educational institution during the whole / a part of the **4/7 consecutive academic years** ending with the academic year in which he/she first appeared for the aforesaid examination;

(c) that in the **4/7 years** immediately preceding the commencement of the aforesaid examination, he/she resided in the following place / places namely.

Sl.No.	Village	Taluk	District	Period
1				
2				
3				
4				
5				
6				
7				

Office Seal

Officer of the Revenue Department not below the rank of Tahsildar or Deputy Tahsildar in independent charge of a Sub-Taluk.

Station:
Date:

Strike off 'whole' 'a part', as the case may be.

-oo00oo—