



National Institute of Rural Development and Panchayati Raj
(Ministry of Rural Development, Government of India)
Rajendra Nagar, Hyderabad 500030

Advt. No. CFIE/2019/PO/03

INVITES APPLICATIONS FOR “PROJECT OFFICERS”

NIRDPR, Hyderabad invites on-line applications for the position of **Project Officers** (Accounts & Taxation) on contract basis. The educational qualifications, experience and the remuneration are indicated in the table below along with the dates and places of interview.

1.	Designation	Project Officer (Accounts & Taxation)
2.	Positions	Two
3.	Job Description	<ul style="list-style-type: none">• Book keeping of transactions under GST based accounting system• Direct and indirect taxation filings and payments• Conducting financial monitoring of projects• Co-ordinating with internal departments of NIRD & PR for accounts and audit related matters• Undertaking any other activity as assigned by the Accounts Officer, and AFA/FA from time-to-time.
4.	Qualification	CA (Inter)
5.	Experience	Minimum 4 years of article-ship prescribed by ICAI and at least 1 year of work experience in accounting and auditing of Corporates/NGOs/Government departments in the GST environment.
6.	Age Limit	Not more than 32 years
7.	Period and Nature of Contract	The engagement is purely on contract basis which will be initially for a period of two years . Extension can be considered, based on performance and requirement of the Institute.
8.	Remuneration	Rs. 40,000/- per month (consolidated pay)
9.	Last date for applying (on-line submission of applications)	Dec 15, 2019 (Midnight at 24.00 hours)
10.	Tentative date of interview	January 10, 2019

The candidates who fulfil the qualifications / experience may apply online in the prescribed format ([Click here for Online Application](#)). The candidate should submit a copy of print out of the submitted on-line application at the time of interview and the original certificates of qualification / experience for verification along with attested copies. Only the shortlisted candidates will be called for interview. No TA / DA will be given for attending the Interview.

General Conditions:

- i) The offered assignment is purely on temporary basis and does not envisage any kind of regular appointment in NIRD&PR in future.
- ii) Canvassing in any form will be treated as disqualification.
- iii) No correspondence will be entertained as regards short-listing, calling for interview, selection or engagement, etc.
- iv) The Institute reserves the right to relax any of the requirements i.e. age, educational qualifications, experience etc. in exceptional cases.

Assistant Registrar (E)

NIRD&PR, Hyderabad